

RESOLUTION 17-04-03-01
MILEAGE ALLOWANCE

WHEREAS Village Law 5-524(7) provides that the actual and necessary expenses of all officers and employees incurred in the performance of their official duties shall be a village charge, and,

WHEREAS the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees shall approve reimbursement to such officers and employees at the same rate as the Internal Revenue Service allows per mile subject to the approval of the Department Head or that Committee of the Board of Trustees which has supervision over such department.

Section 2. That this resolution shall take effect immediately.

RESOLUTION 17-04-03-02
Training Resolution

RESOLVED that the Mayor and the Board of Trustees and the following officers and employees are hereby authorized to attend the following schools, conferences and meetings;

NYCOM Spring and Fall Training School	Village Clerk/Treasurer Secretary to the Mayor Deputy Clerk Deputy Treasurer Supt. of DPW or Foreman
Suffolk County Village Officials Assoc. Training L.I. Village Clerks & Treasurers Assoc.	Members of BOT, ZBA and Planning Village Clerk/Treasurer; Deputy Village Clerk; Deputy Village Treasurer
Government Finance Officers Assoc.	Village Clerk/Treasurer and/or Deputy Treasurer
NYS Assoc. of Municipal Purchasing Officials	Clerk/Treasurer and/or Deputy Treasurer
Court Clerks Association SC Building Officials Assoc.	Sr. Court Clerk or Court Clerk Building Inspector and/or Assistant Building Inspector
NYS Finger Lake Bldg. Officials Conference	Building Inspector and/or Assistant Building Inspector
SC Highway Supt. Conference Chiefs Assoc. Meetings/Conferences/Conventions NYS Assessors Association	Supt. of Public Works or Foreman Chief of Police Assessor

RESOLUTION 17-04-03-03
Board of Trustee Meeting Dates

RESOLVED that the regular meetings of the Board of Trustees be held on the second and fourth Mondays of each month at 7:30 P.M., except for the months of July and August when there will be one meeting per month - July 10th, 2017 and August 14th, 2017 - together with work sessions the Thursday prior to the respective meetings scheduled for 8:15 am; no meetings for the fourth Monday in May (May 30th 2016 – Memorial Day), Patriot’s Day (September 11, 2017), October 9th 2017 (Columbus Day), and December 25, 2017 (Christmas Day). Regular work sessions will be held the Thursday prior to the regular meeting date, even if there is no Monday meeting.

RESOLUTION 17-04-03-04

RESOLVED that Citibank, N.A., HSBC, J. P. Morgan Chase Bank and Suffolk County National Bank, and Empire National Bank (LOSAP) be and they hereby are designated as BANKS OF DEPOSIT for the funds of the Village of Amityville for the ensuing official year, and

RESOLVED that Citibank, N.A., J. P. Morgan Chase Bank, MBIA-CLASS and Suffolk County National Bank be designated as banks for investment of certificates of deposits and borrowing in accordance with the Village’s investment policy.

RESOLVED that the limits for the checking and savings banks shall be four (4) million dollars, that the MBIA Class investment account shall be four (4) million dollars and that a certificate of deposit shall be limited to four (4) million dollars in any one financial institution.

BE IT FURTHER RESOLVED that any of the following two are authorized to sign for any Village check: the Mayor, Deputy Mayor, Trustees, Clerk/Treasurer, or Deputy Clerk. That any of the following two signatories are required for any wire transfer, redemption of certificate or debt instrument or other notes, drafts or withdrawals issued by the Village of Amityville: Mayor, Deputy Mayor, Trustee, Clerk/Treasurer or Deputy Treasurer. That any two signatories are required for the forfeiture account, one of which may be the Chief of Police and that any two signatories are required for the Park Commission account, one or more of which may be the Clerk/ Treasurer, Mayor, Chairperson and member of the Park Commission. That the authorized signatures for the Court accounts shall be a Judge and Senior Court Clerk and Clerk /Treasurer. That any two signatories are required for the Senior Citizens account, one or more of which may be the Clerk/ Treasurer, Director, Deputy Clerk or Commissioner.

RESOLUTION 17-04-03-05

Newspaper

RESOLVED that the Amityville Record be and it hereby is designated as the Official newspaper of the Village of Amityville for the ensuing official year and that NEWSDAY be designated as the daily newspaper.

RESOLUTION 17-04-03-06

Arbor Day

RESOLVED that the Village of Amityville will celebrate Arbor Day on April 29th 2017, the last Saturday of April and the Department of Public Works is hereby directed to fly the Tree City USA Flags at the Village Triangle.

RESOLUTION 17-04-03-07

Planning-ZBA Boards

WHEREAS Town Law Sections 267 and 271, Village Law Sections 7-712 and 7-718, and General City Law Sections 27 and 81 provide that effective January 1, 2007, all Planning Board and Zoning Board of Appeals members in New York State, as well as alternate members of those boards, must complete a minimum of four hours of training each year; and

WHEREAS the above sections of state law provide that a planning board or zoning board of appeals member shall not be eligible for reappointment to such board if they have not completed the training required by law; and

WHEREAS the above sections of state law provide that the legislative body of the town, village and city specified which activities qualify as training to satisfy the state requirements, now therefore be it

RESOLVED, that the following list of agencies, commissions, associations, and other organizations are approved to provide training to meet the state requirements when the training they provide pertains to municipal planning, zoning, community design, environmental issues, economic development, and local government functions and practices:

- 1) the NYS Department of State; Department of Agriculture and Markets; Office of the State Comptroller; Department of Health; Department of Transportation; Department of Environmental Conservation; Office of Parks, Recreation, and Historic Preservation and
- 2) the New York State Association of Towns, the New York Conference of Mayors, the Suffolk County Village Officials Association, the New York State Association of Counties, the New York Planning Federation, the American Planning Association,

the Upstate New York Chapter of the American Planning Association and its sections, the Metro New York Chapter of the American Planning Association

And be it further

RESOLVED, that other training activities may be approved on a case-by-case basis by the Village Board of Trustees upon the request of a planning board or zoning board of appeals member, and be it further

RESOLVED, that any new member appointed to fill the last 11 months of a term shall not be required to have attended training to be reappointed to a first full term, but must thereafter comply with the municipal training policy as provided elsewhere herein; and be it further

RESOLVED, that training received by a planning board member or zoning board of appeals member in excess of four hours in any one year may be carried over by the member into succeeding years; and be it further

RESOLVED, that the Village Clerk/Treasurer shall create and maintain a system of tracking the training individual members complete annually; and such information shall be presented to the appointing authority to considering a member for reappointment.

RESOLUTION 17-04-03-08
Organizational Meeting 2018

RESOLVED that the next Organizational Meeting of the Village of Amityville be held on April 2nd 2018, the first Monday of April.

RESOLUTION 17-04-03-09
ADVANCE APPROVAL OF CLAIMS

Village Law §5-524(6) provides that the Board of Trustees may, by resolution, authorize payment in advance of audit of claims for public utility services, postage, freight and express charges. In order to expedite everyday dealings and to avoid paying interest charges on utility bills, the Board of Trustees does authorize payment of these claims before audit.

WHEREAS the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges, and

WHEREAS all such claims shall be presented at the next regular meeting for audit, and

WHEREAS the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees,

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

Section 2. That this resolution shall take effect immediately.

**RESOLUTION 17-04-03-10
REVIEWING THE VILLAGE PROCUREMENT POLICY**

WHEREAS the Board of Trustees is required to review the village Procurement Policy annually; and

WHEREAS the Board of Trustees has reviewed said policy and the following changes to section 7, Petty Cash have been made:

Tax Clerk	\$150.00 (remove)
Beach Concession (summer)	\$150.00 (remove)
Senior Center	\$500.00 (add)

NOW, THEREFORE, BE IT RESOLVED the Village Procurement Policy 9 is hereby declared amended and adopted, and copies of same shall be distributed to all department heads.

**RESOLUTION 17-04-03-11
DISTRIBUTING LOCAL CODE OF ETHICS**

WHEREAS, New York State requires that the adopted local Code of Ethics is distributed to each officer and employee of the Village annually and that a copy of General Municipal Law §800-809 is posted in each public building; and

WHEREAS, the distribution of the Code of Ethics is distributed to all Village officers and employees and tracked by Signature;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees has reviewed the Village's Code of Ethics and the Clerk/Treasurer is hereby directed to distribute to each officer and employee of the Village of Amityville.