

Organizational Meeting of the Board of Trustees

Minutes

April 3, 2017

Meeting called to order at 7:30pm

MEMBERS PRESENT: Mayor Dennis Siry, Deputy Mayor Kevin Smith, Trustee Jessica Bernius, Trustee Nick LaLota, Trustee Thomas Whalen

ALSO PRESENT: Chief of Police, Glenn Slack
Superintendent of Public Works, Bruce S. Hopper
Code Enforcement Officer, Robert Alweis
Chief of Fire Department, Jeff Erath
Village Attorney, Bruce Kennedy
Clerk Treasurer, Dina Shingleton
Administrative Assistant, Katie DeGraff

The salute to the flag was led by Chief Slack

Pastor Robert Leibold of the Simpson United Methodist Church started the meeting with an opening prayer.

Clerk/Treasurer Dina Shingleton announced the winners of the 2017 Village Election to be Mayor Dennis Siry, Trustee Jessica Bernius, Trustee Kevin Smith, and Village Justice Debra Urbano-DiSalvo.

Clerk/Treasurer Dina Shingleton swore in Village Justice Debra Urbano-DiSalvo.

Village Justice Debra Urbano-DiSalvo spoke on behalf of Mayor Dennis Siry, read a psalm from the bible and stated “he is going to be the one to bring the Village together”.

Village Justice Debra Urbano-DiSalvo moved on to swear in Dennis Siry as Mayor, Kevin Smith as trustee, and Jessica Bernius as trustee.

Mayor Siry made a motion to call up the remaining trustees to their seats
MOTION was made by Trustee Smith and seconded by Trustee LaLota

Vote on Motion:	Mayor Siry	aye
	Trustee Bernius	aye
	Trustee LaLota	aye
	Trustee Smith	aye
Motion Carried:	4 aye	0 nays

Mayor Siry chose Thomas Whalen as his replacement as trustee stating that he is a well-respected man around town and the previous Building Inspector, that he thought long and hard about this decision and feels he made the best choice.

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Village Justice Debra Urbano-DiSalvo swore in Thomas Whalen as trustee and Clerk/Treasurer Dina Shingleton had Trustee Whalen sign the book.

Mayor Siry appointed Joseph Calabrese as Associate Justice for a term of 1 year. Village Justice Debra Urbano-DiSalvo swore in Associate Justice Calabrese

Mayor Siry designated Trustee Smith as Deputy Mayor.

Mayor Siry appointed Bruce Kennedy as Village Attorney for a term of 1 year, he stated that Bruce will be a great addition to the Village, that he is well versed, and has been involved in Village law for over 20 years. Mayor Siry explains that Richard Handler will be missed.

Mayor Siry thanked all of his friends and family for being there tonight and promised to do the best work to the best of his ability and move Amityville in the right direction.

Trustee Bernius thanks everyone for all of their votes and states she is looking forward to working with Mayor Siry.

Deputy Mayor Smith also thanked everyone for voting for him and is looking forward to working with Mayor Siry.

Trustee Whalen thanked Mayor Siry for the opportunity and guarantees that he will serve the Village well.

Trustee LaLota congratulated Mayor Siry and is looking forward to working with everyone.

Mayor Siry announced the following:

Standing Committee Appointments

The following standing committees of the Board of Trustees are to serve during the ensuing official year, the first name being the Chairperson of the Committee and the second the Vice-Chairperson.

Public Safety Committee

Jurisdiction: Police Department

Appointees: Mayor Siry

Deputy Mayor Smith

Fire Protection Committee

Jurisdiction: Fire Department

Bureau of Fire Prevention

Appointees: Mayor Siry

Trustee Whalen

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Judiciary Committee

Jurisdiction: Court Clerk's Department
Liaison to Judge(s)
Appointees: Trustee LaLota
Trustee Bernius

Public Works Committee

Jurisdiction: Highway, Lighting, Buildings, Grounds
Appointees: Deputy Mayor Smith
Trustee LaLota

Code Enforcement Committee

Jurisdiction: Code Enforcement Department
Appointees: Trustee Whalen
Trustee LaLota

Recreation Committee

Jurisdiction: Beach Operations
Recreation Program
Appointees: Trustee Bernius
Mayor Siry

Administrative Committee

Jurisdiction: Village Clerk/Treasurer, Assessors Department
Appointees: Trustee Whalen
Deputy Mayor Smith

Emergency Preparedness Committee

Jurisdiction: Emergency Agencies
Appointees: Trustee Whalen
Deputy Mayor Smith

Audit Committee Entire Board of Trustees

MOTION to APPROVE the above appointments was made by Deputy Mayor Smith and seconded by Trustee Whalen

Vote on Motion: Mayor Siry aye

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	Deputy Mayor Smith	aye
	Trustee Bernius	aye
	Trustee LaLota	aye
	Trustee Whalen	aye
Motion Carried:	5 aye	0 nays

Mayor Siry then named the following Temporary Committees:

Temporary Committees

July 3rd Celebration- Roger Smith

Fourth of July Parade- Roger Smith

Business Development Task Force- Mayor Siry and Chamber of Commerce President

Downtown Revitalization Committee- Tom Howard Warren Cohn

MOTION to APPROVE the above appointments was made by Trustee LaLota and seconded by Deputy Mayor Smith

Vote on Motion:	Mayor Siry	aye
	Deputy Mayor Smith	aye
	Trustee Bernius	aye
	Trustee LaLota	aye
	Trustee Whalen	aye
Motion Carried:	5 aye	0 nays

The following trustees are appointed to serve as liaison between the Board of Trustees and the respective entities indicated.

Liaison Appointments

Planning Board-Deputy Mayor Smith

Zoning Board of Appeals- Trustee Whalen

Senior Citizens Commission- Trustee Bernius

Historical Society- Mayor Siry and Trustee Bernius

Parks Commission- Deputy Mayor Smith and Trustee Whalen

Amityville School Board- Trustee Bernius and Trustee LaLota

MOTION to APPROVE the above appointments was made by Trustee Whalen and seconded by Trustee LaLota

Vote on Motion:	Mayor Siry	aye
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	Deputy Mayor Smith	aye
	Trustee Bernius	aye
	Trustee LaLota	aye
	Trustee Whalen	aye
Motion Carried:	5 aye	0 nays

Resolutions:

RESOLUTION 17-04-03-01
Mileage Allowance

WHEREAS Village Law 5-524(7) provides that the actual and necessary expenses of all officers and employees incurred in the performance of their official duties shall be a village charge, and,

WHEREAS the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees shall approve reimbursement to such officers and employees at the same rate as the Internal Revenue Service allows per mile subject to the approval of the Department Head or that Committee of the Board of Trustees which has supervision over such department.

Section 2. That this resolution shall take effect immediately.

Mayor Siry read the resolution in entirety for the record

MOTION to APPROVE was made by Deputy Mayor Smith and seconded by Trustee Bernius

Vote on Motion:	Mayor Siry	aye
	Deputy Mayor Smith	aye
	Trustee Bernius	aye
	Trustee LaLota	aye
	Trustee Whalen	aye
Motion Carried:	5 aye	0 nays

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RESOLUTION 17-04-03-02

Training Resolution

RESOLVED that the Mayor and the Board of Trustees and the following officers and employees are hereby authorized to attend the following schools, conferences and meetings;

NYCOM Spring and Fall Training School	Village Clerk/Admin. Secretary to the Mayor Deputy Clerk Deputy Treasurer Supt. of DPW or Foreman
Suffolk County Village Officials Assoc. Training L.I. Village Clerks & Treasurers Assoc.	Members of BOT, ZBA and Planning Village Clerk/Treasurer; Deputy Village Clerk; Deputy Village Treasurer
Government Finance Officers Assoc.	Village Clerk/Treasurer and/or Deputy Treasurer
NYS Assoc. of Municipal Purchasing Officials	Village Clerk/Treasurer and/or Deputy Treasurer
Court Clerks Association SC Building Officials Assoc.	Sr. Court Clerk or Court Clerk Building Inspector and/or Assistant Building Inspector
NYS Finger Lake Bldg. Officials Conference	Building Inspector and/or Assistant Building Inspector
SC Highway Supt. Conference	Supt. of Public Works or Foreman
Chiefs Assoc. Meetings/Conferences/Conventions	Chief of Police
NYS Assessors Association	Assessor

Mayor Siry read the resolution in entirety for the record

MOTION to APPROVE was made by Trustee Whalen and seconded by Deputy Mayor Smith

Vote on Motion:	Mayor Siry	aye
	Deputy Mayor Smith	aye
	Trustee Bernius	aye
	Trustee LaLota	aye
	Trustee Whalen	aye
Motion Carried:	5 aye	0 nays

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RESOLUTION 17-04-03-03

Board of Trustee Meeting Dates

RESOLVED that the regular meetings of the Board of Trustees be held on the second and fourth Mondays of each month at 7:30 P.M., except for the months of July and August when there will be one meeting per month - July 10th, 2017 and August 28th, 2017 - together with work sessions the Thursday prior the respective meetings scheduled for 8:15 am; there will be no meetings on September 11, 2017 (Patriot's Day), October 9th, 2017 (Columbus Day), and December 25th, 2017 (Christmas Day). Regular work sessions will be held the Thursday prior to the regular meeting, date even if there is no Monday meeting

Mayor Siry read the resolution in entirety for the record

MOTION to APPROVE was made by Trustee LaLota and seconded by Trustee Bernius

Vote on Motion:	Mayor Siry	aye
	Deputy Mayor Smith	aye
	Trustee Bernius	aye
	Trustee LaLota	aye
	Trustee Whalen	aye
Motion Carried:	5 aye	0 nays

RESOLUTION 17-04-03-04

Banking

RESOLVED that Citibank, N.A., HSBC, J. P. Morgan Chase Bank and Suffolk County National Bank, and Empire National Bank (LOSAP) be and they hereby are designated as BANKS OF DEPOSIT for the funds of the Village of Amityville for the ensuing official year, and RESOLVED that Citibank, N.A., J. P. Morgan Chase Bank, MBIA-CLASS and Suffolk County National Bank be designated as banks for investment of certificates of deposits and borrowing in accordance with the Village's investment policy.

RESOLVED that the limits for the checking and savings banks shall be four (4) million dollars, that the MBIA Class investment account shall be four (4) million dollars and that a certificate of deposit shall be limited to four (4) million dollars in any one financial institution.

BE IT FURTHER RESOLVED that any of the following two are authorized to sign for any Village check: the Mayor, Deputy Mayor, Trustees, Clerk/Treasurer, or Deputy Clerk. That any of the following two signatories are required for any wire transfer, redemption of certificate or debt instrument or other notes, drafts or withdrawals issued by the Village of Amityville: Mayor, Deputy Mayor, Trustee, Clerk/Treasurer, or Deputy Treasurer. That any two signatories are required for the forfeiture account, one of which may be the Chief of Police and that any two signatories are required for the Park Commission account, one or more of which may be the

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Clerk/ Treasurer, Mayor, Chairperson and member of the Park Commission. That the authorized signatures for the Court accounts shall be a Judge and Senior Court Clerk and Clerk /Treasurer. That any two signatories are required for the Senior Citizens account, one or more of which may be the Clerk/ Treasurer, Director, Deputy Clerk or Commissioner.

Mayor Siry read the resolution in entirety for the record

MOTION to APPROVE was made by Deputy Mayor Smith and seconded by Trustee LaLota

Vote on Motion:	Mayor Siry	aye
	Deputy Mayor Smith	aye
	Trustee Bernius	aye
	Trustee LaLota	aye
	Trustee Whalen	aye

Motion Carried: 5 aye 0 nays

RESOLUTION 17-04-03-05

Newspaper

RESOLVED that the Amityville Record be and it hereby is designated as the Official newspaper of the Village of Amityville for the ensuing official year and that NEWSDAY be designated as the daily newspaper.

Mayor Siry read the resolution in entirety for the record

MOTION to APPROVE was made by Trustee LaLota and seconded by Deputy Mayor Smith

Vote on Motion:	Mayor Siry	aye
	Deputy Mayor Smith	aye
	Trustee Bernius	aye
	Trustee LaLota	aye
	Trustee Whalen	aye

Motion Carried: 5 aye 0 nays

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RESOLUTION 17-04-03-06

Arbor Day

RESOLVED that the Village of Amityville will celebrate Arbor Day on April 29th 2017, the last Saturday of April and the Department of Public Works is hereby directed to fly the Tree City USA Flags at the Village Triangle.

Mayor Siry read the resolution in entirety for the record

MOTION to APPROVE was made by Trustee Bernius and seconded by Trustee LaLota

Vote on Motion:	Mayor Siry	aye
	Deputy Mayor Smith	aye
	Trustee Bernius	aye
	Trustee LaLota	aye
	Trustee Whalen	aye

Motion Carried: 5 aye 0 nays

RESOLUTION 17-04-03-07

Planning-ZBA Boards

WHEREAS Town Law Sections 267 and 271, Village Law Sections 7-712 and 7-718, and General City Law Sections 27 and 81 provide that effective January 1, 2007, all Planning Board and Zoning Board of Appeals members in New York State, as well as alternate members of those boards, must complete a minimum of four hours of training each year; and

WHEREAS the above sections of state law provide that a planning board or zoning board of appeals member shall not be eligible for reappointment to such board if they have not completed the training required by law; and

WHEREAS the above sections of state law provide that the legislative body of the town, village and city specified which activities qualify as training to satisfy the state requirements, now therefore be it

RESOLVED, that the following list of agencies, commissions, associations, and other organizations are approved to provide training to meet the state requirements when the training they provide pertains to municipal planning, zoning, community design, environmental issues, economic development, and local government functions and practices:

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1) the NYS Department of State; Department of Agriculture and Markets; Office of the State Comptroller; Department of Health; Department of Transportation; Department of Environmental Conservation; Office of Parks, Recreation, and Historic Preservation and

2) the New York State Association of Towns, the New York Conference of Mayors, the Suffolk County Village Officials Association, the New York State Association of Counties, the New York Planning Federation, the American Planning Association, the Upstate New York Chapter of the American Planning Association and its sections, the Metro New York Chapter of the American Planning Association

And be it further

RESOLVED, that other training activities may be approved on a case-by-case basis by the Village Board of Trustees upon the request of a planning board or zoning board of appeals member, and be it further

RESOLVED, that any new member appointed to fill the last 11 months of a term shall not be required to have attended training to be reappointed to a first full term, but must thereafter comply with the municipal training policy as provided elsewhere herein; and be it further

RESOLVED, that training received by a planning board member or zoning board of appeals member in excess of four hours in any one year may be carried over by the member into succeeding years; and be it further

RESOLVED, that the Village Clerk/Treasurer shall create and maintain a system of tracking the training individual members complete annually; and such information shall be presented to the appointing authority to considering a member for reappointment.

Mayor Siry read the resolution in entirety for the record

MOTION to APPROVE was made by Deputy Mayor Smith and seconded by Trustee LaLota

Vote on Motion:	Mayor Siry	aye
	Deputy Mayor Smith	aye
	Trustee Bernius	aye
	Trustee LaLota	aye
	Trustee Whalen	aye

Motion Carried: 5 aye 0 nays

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RESOLUTION 17-04-03-08

Organizational Meeting 2018

RESOLVED that the next Organizational Meeting of the Village of Amityville be held on April 2nd, 2018, the first Monday of April.

Mayor Siry read the resolution in entirety for the record

MOTION to APPROVE was made by Trustee Bernius and seconded by Deputy Mayor Smith

Vote on Motion:	Mayor Siry	aye
	Deputy Mayor Smith	aye
	Trustee Bernius	aye
	Trustee LaLota	aye
	Trustee Whalen	aye

Motion Carried: 5 aye 0 nays

RESOLUTION 17-04-03-09

Advance Approval of Claims

Village Law §5-524(6) provides that the Board of Trustees may, by resolution, authorize payment in advance of audit of claims for public utility services, postage, freight and express charges. In order to expedite everyday dealings and to avoid paying interest charges on utility bills, the Board of Trustees does authorize payment of these claims before audit.

WHEREAS the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges, and

WHEREAS all such claims shall be presented at the next regular meeting for audit, and

WHEREAS the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees,

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

Section 2. That this resolution shall take effect immediately

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Mayor Siry read the resolution in entirety for the record

MOTION to APPROVE was made by Trustee LaLota and seconded by Deputy Mayor Smith

Vote on Motion:	Mayor Siry	aye
	Deputy Mayor Smith	aye
	Trustee Bernius	aye
	Trustee LaLota	aye
	Trustee Whalen	aye

Motion Carried: 5 aye 0 nays

RESOLUTION 17-04-03-10

Reviewing the Village Procurement Policy

WHEREAS the Board of Trustees is required to review the village Procurement Policy annually; and

WHEREAS the Board of Trustees has reviewed said policy and the following changes to section 7, Petty Cash have been made:

Tax Clerk	\$150.00 (remove)
Beach Concession (summer)	\$150.00 (remove)
Senior Center	\$500.00 (add)

NOW, THEREFORE, BE IT RESOLVED the Village Procurement Policy 9 is hereby declared amended and adopted, and copies of same shall be distributed to all department heads.

Mayor Siry read the resolution in entirety for the record

MOTION to APPROVE was made by Trustee Whalen and seconded by Deputy Mayor Smith

Vote on Motion:	Mayor Siry	aye
	Deputy Mayor Smith	aye
	Trustee Bernius	aye
	Trustee LaLota	aye
	Trustee Whalen	aye

Motion Carried: 5 aye 0 nays

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RESOLUTION 17-04-03-11

Distributing Local Code of Ethics

WHEREAS, New York State requires that the adopted Code of Ethics is distributed to each officer and employee of the Village annually and that a copy of General Municipal Law §800-809 is posted in each public building; and

WHEREAS, the distribution of the Code of Ethics is distributed to all Village officers and employees and tracked by Signature;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees had reviewed the Village's Code of Ethics and the Clerk/Treasurer is hereby directed to distribute to each officer and employee of the Village of Amityville

Mayor Siry read the resolution in entirety for the record

MOTION to APPROVE was made by Trustee Whalen and seconded by Deputy Mayor Smith

Vote on Motion:	Mayor Siry	aye
	Deputy Mayor Smith	aye
	Trustee Bernius	aye
	Trustee LaLota	aye
	Trustee Whalen	aye
Motion Carried:	5 aye	0 nays

There being no further comments from the Board or from the Floor a MOTION to ADJOURN was made by Deputy Mayor Smith and seconded by Trustee LaLota

Vote on Motion:	Mayor Siry	aye
	Deputy Mayor Smith	aye
	Trustee Bernius	aye
	Trustee LaLota	aye
	Trustee Whalen	aye
Motion Carried:	5 aye	0 nays

Meeting adjourned at 8:04pm

Deputy Clerk, Deirdre Parker