

## INFORMATION REQUIRED FOR OBTAINING A DEMOLITION PERMIT

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1. Four (4) copies of the Demolition Permit Application (filled out completely).
2. Four (4) sets of demolition plans (if applicable) drawn to scale, indicating the proposed work.
  - All plans must provide building area calculations for existing, proposed and modified areas in square feet.
  - Approved plans are to remain on the job site and are to be made available during each inspection.
3. Four (4) copies of a survey indicating the structures or parts thereof to be demolished.
  - An updated **Final Survey** is required to obtain a Certificate of Compliance
4. Required Letters of Compliance
  - Letter of Asbestos Abatement declaring that the premises to be demolished are free of any asbestos containing materials.
  - Letter from Suffolk County Water Authority indicating that the water has been shut off.
  - Letter from Suffolk County Department of Sanitation indicating that the structure has been disconnected from Sewer.
  - Letter from PSEG indicating that the electricity has been disconnected.
  - Letter from National Grid that gas service has been disconnected or does not exist on site.
  - Note: If compressed gas in an above ground or buried tank, was in use, a letter indicating all tanks have been properly removed is required.
5. Proof of ownership by copy of deed or tax bill.
6. Copy of Certificate of Occupancy/Compliance for existing structures.
7. Payment of Demolition Permit Fee as calculated from the Village's Permit Fee Schedule.
  - Failure to obtain a Demolition Permit *prior* to commencement will result in a Permit Fee at *double* the calculated price.
8. Payment of a \$500 Bond by Cash or Certified Check to be refunded only after a Certificate of Compliance is issued for the demolition project.
9. Proof of insurance of all contractors (Workers' Compensation, Disability & Liability).
  - Acceptable Workers' Compensation Forms: C-105.2, C-105.21, U-26.3, SI-12, GSI-12
  - Acceptable Disability Forms: DB-120.1, DB-155
  - NYS Entities with NO employees must submit a CE-200 form.
10. The Village of Amityville enforces the New York State Uniform Fire Prevention and Building Code. All work performed must conform to the New York State Uniform Fire Prevention, Building Code and the Code of the Incorporated Village of Amityville.
11. **Note:** Burning or burying of debris or materials of any kind is prohibited.

# Village of Amityville Application For Demolition

21 Ireland Place, Amityville, NY 11701 Telephone: (631) 691-1909 Fax: (631) 264-7656

DATE \_\_\_\_\_ SECTION \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT \_\_\_\_\_

<i>For Office Use Only</i>		APPROVED BY _____	DATE ISSUED _____
APPLICATION NO. _____	PERMIT NO. _____	PERMIT FEE _____	RECEIPT NO. _____
BOND DATE: _____	RECIEPT NO. _____	REFUND DATE _____	

Property Address: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone # \_\_\_\_\_

Owner's Address: \_\_\_\_\_

Applicant: \_\_\_\_\_ Phone # \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Contractor Address: \_\_\_\_\_

**APPLICANT IS SEEKING A PERMIT FOR THE DEMOLITION OF:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Proof of Disconnect/Abatement Checklist**

Check box of all submitted and provide date of disconnection notice in space provided.

- |   |  |
|---|--|
| <input type="checkbox"/> Gas _____                | <input type="checkbox"/> Sanitary System _____ |
| <input type="checkbox"/> Electric _____           | <input type="checkbox"/> Water _____           |
| <input type="checkbox"/> Asbestos Abatement _____ |  |

The above disconnects/abatements have been performed and I have provided letters for verification.

In accordance with the New York State General Business Law Chapter 818, Industrial Code Rule 53, I will inform the demolition contractor to notify the **Utility One Call Center at 811 or 1-800-272-4480.**

\_\_\_\_\_  
Date: \_\_\_\_\_

Signature of Applicant

**VILLAGE OF AMITYVILLE**  
21 Ireland Place, Amityville, NY 11701  
Telephone: (631) 691-1909 Fax: (631) 264-7656

**STORM WATER POLLUTION PREVENTION**

**PROPOSED LAND DEVELOPMENT ACTIVITY**

If the proposed Land Development Activity falls under either of the parameters outlined below a Storm Water Pollution Prevention Plan or SWPPP shall be required. All SWPPPs shall comply with Chapter 150 of *The Code of the Village of Amityville*.

- A.** Construction activity within the Village of Amityville including clearing, grading, excavating, soil disturbance or placement of fill that results in land disturbance of equal to or greater than 1/2 acre, or activities disturbing less than 1/2 acre of total land area that is part of a larger common plan of development or sale, even though multiple separate and distinct land development activities may take place at different times on different schedules.
  
- B.** Construction activity within the Village of Amityville and adjacent to watercourses and municipal parklands, including clearing, grading, excavating, soil disturbance or placement of fill that results in land disturbance of equal to or greater than 1/8 acre, or activities disturbing less than 1/8 acre of total land area that is part of a larger common plan of development or sale, even though multiple separate and distinct land development activities may take place at different times on different schedules.
  
- Neither **A** Nor **B**

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**AFFIDAVIT**

*Incorporated Village of Amityville  
Town of Babylon, County of Suffolk, State of New York*

I \_\_\_\_\_ hereby certify that I have received, read and understand all of the enclosed instructions regarding the Demolition Permit Application for the Village of Amityville and have filled this application out to the best of my ability.

I swear that to the best of my knowledge and belief the disconnects/abatement listed on page one of this application have been performed and verified; and I have submitted proof of such disconnection/abatement.

I will inform the demolition contractor to notify the **Utility One Call Center at 811 or 1-800-272-4480** before commencement of the demolition project. in accordance with the New York State Code Rule 753.

I swear that to the best of my knowledge and belief the statements contained in this application, together with the plans, letters and specifications submitted, are a true and complete statement of all proposed work to be done on the described premises and that all provisions of the Building Code, the Zoning Ordinance, and all other laws pertaining to the proposed work shall be complied with, whether specified or not, and that such work is authorized by the owner.

Signature \_\_\_\_\_  
(Applicant)

Sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

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(Notary Public)

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DISCLOSURE AFFIDAVIT  
(PROPERTY OWNER)

**Note: This section must be completed for all applications.** (Separate sheets may be used for multiple owners)

Be advised that I am the owner of record of the property referenced herein and hereby consent to this application. By this application, I hereby authorize employees or agents of the Incorporated Village of Amityville, in conjunction with this application, to enter and inspect the project site as necessary.

IN WITNESS WHEREOF I have hereto set my hand this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
(Owner Signature)

STATE OF NEW YORK)

) ss.:

COUNTY OF SUFFOLK)

On the \_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_ before me the undersigned, personally appeared \_\_\_\_\_ personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to be within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

\_\_\_\_\_  
(Notary Public)