



Village of Amityville
 21 Ireland Place, Amityville, NY 11701
 Phone: (631) 264-6000 Fax: (631) 598-0363

Code Enforcement _____

PD Garage _____

Application for: TOW TRUCK LICENSE
(Section 164 of the Village Code)

Licenses are valid for the calendar year of issuance

Tow Truck License Fee per Vehicle: \$250
 Accident Roster per Vehicle: \$100
 Total Fee Paid: \$350 per Vehicle

Receipt No. _____
 Date Paid: _____

1. Business Name: _____ Tele no.: _____
2. Business Address: _____
3. Contact Person: _____ Tele no.: _____
 Address: _____
4. How long has applicant been at present business address: _____
5. If less than 2 years, state address of former location: _____

6. State whether applicant is owner, lessee, contract vendee, etc. of location: _____

7. State how long applicant has been in business of towing vehicles: _____
8. Is any other business conducted at premises: _____
 If yes, state kind _____
9. State approximate dimensions of premises: _____
10. How many vehicles can be stored on premises exclusive of tow truck: _____
11. Owners of place from which towed cars are proposed to be garaged and dispatched:
 - A. In the case of any unincorporated association, the names and addresses of each member thereof: _____

 - B. In case of any corporation, the names and addresses of each officer, director and stockholder thereof: _____

12. Vehicle proposed to be licensed by the Applicant:

Make	Model	Year	License Plate	VIN #
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A. Additional vehicles proposed to be licensed under this application:

Make	Model	Year	License Plate	VIN #
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Amount of Bodily Injury & Property Damage Insurance: \$ _____ \$ _____

Name of Insurance Carrier: _____ Policy #: _____



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Application for: TOW TRUCK LICENSE (page 2)

13. Name and Date of Birth of Applicant, and each member thereof, if an unincorporated association or partnership; each officer, director and stockholder thereof, if a corporation:

Name	Date of Birth	Title
_____	_____	_____
_____	_____	_____

14. A. The schedule of maximum prices the Licensee shall charge for towing motor vehicles from points within the Village of Amityville are:

1. For all passenger cars regardless of weight and other vehicles 1 ½ tons and lighter:

Maximum rates for towing passenger cars:

Monday-Friday 9 am -5 pm_____	\$ 85.
All other times_____	\$ 95.
Dollying_____	\$150.
Winching: Per ½ hour_____	\$ 25.
Maximum_____	\$ 75.
Labor to upright overturned vehicle_____	\$ 50.
Flatbed towing: Monday-Friday 9 am-5 pm_____	\$100.
All other times_____	\$125.
Storage Charge: Per day charge, first 3 days_____	\$ 8.
Per day charge, after 3 days_____	\$ 15.

15. Does the applicant wish to be placed on the Non-Accident Roster?_____

16. Does the applicant wish to be placed on the Accident Roster?_____

If yes, fill out attached accident Roster Application.

17. Every individual applicant for an owner’s license shall, at the time of submitting this application, also submit three (3) individual photographs of the Applicant taken within thirty (30) days prior to the date of this application, 1 ½" x 1 ½" in size, and such pictures must be in a true likeness of the Applicant and must show neck, shoulders and uncovered head.

18. Have you ever been convicted of any crime, misdemeanor or violation of any municipal ordinance?_____

If the Answer is YES, give details, including dates, places of convictions, nature of offense Charge, and the punishment or penalty assessed therefore._____

19. Have you read the Tow Truck Ordinance? Yes_____ No_____

20. Do you understand the provisions of the Tow Truck Ordinance? Yes_____ No_____

Attachments:

Please incorporate the following as part of your application:

- copy of front and back of valid driver’s license with classification on tow truck endorsement
- copy of vehicle registration
- three (3) 3" x 4" photographs of the premises taken within ten (10) days of the application.
- certificate of Insurance naming the Incorporated Village of Amityville as additional insured (with general liability insurance in the amount of a minimum of \$1,000,000 for each occurrence).
- proof (by ownership or lease) of a place for storage, impoundment, or repair of towed vehicles existing within the Village.



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Application for: TOW TRUCK LICENSE (page 3)

Please note the following:

- The license issued hereunder shall not be transferable.
- The furnishing of information is to establish that the Applicant is capable of properly conducting the tow truck business for which license is sought.
- By submission of this application you agree to abide by the provisions of the Village of Amityville's Tow Truck Ordinance.

The undersigned hereby states that the information contained in and supplied with this application is true of his/her/their own knowledge.

Dated: _____

Applicant's Signature

Title

DO NOT WRITE BELOW THIS LINE -- FOR OFFICE USE ONLY

Building Department:

Premise inspection has been Approved Disapproved

Police Department:

Vehicle inspection(s) have/has been Approved Disapproved

Board of Trustees met on _____, and voted to approve the application deny the application, approve the application with the following stipulations:

License Number: _____ Issued on: _____

Tow Truck Decal issued for vehicle(s):

VIN: _____ License Number: _____

VIN: _____ License Number: _____

VIN: _____ License Number: _____



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Application for: TOW TRUCK LICENSE (page 4)

STATE OF NEW YORK)
 :SS.:
COUNTY OF SUFFOLK)

I, _____, being duly sworn, deposes and says:

That he/she is a person thoroughly familiar with the application for a Tow Truck License pursuant to the Tow Truck Ordinance of the Village of Amityville.

That he/she has read the Ordinance and the application for license pursuant thereto by _____, executed by _____ dated the _____ day of _____, 20____.

That he/she is over the age of 21 years and resides at _____ operates and maintains a garage as defined in Section 13A-12 of the Tow Truck Ordinance of the Village of Amityville. That the garage is located at _____ Amityville, New York, and situated in a _____ Zoning District.

That the garage and the attendant premises provide on premises parking for the storage of such motor vehicles as are towed to the premises, or repaired at the premises.

That the operation of the garage at the premises, although in a _____ Zoning District is not in violation of the Zoning Ordinance of Village of Amityville due to the fact that the same is a non-conforming use and proof thereof has been filed with the _____ in connection with the application for a license hereunder.
(*Strike out this Paragraph if not applicable*)

The undersigned makes this affidavit knowing well that the Village Clerk of the Village of Amityville relies upon the truth of the statements made herein and that pursuant to said ordinance any license issued may be suspended or revoked in the event a false statement or misrepresentation is made in the application therefore.

Signature

Sworn to before me this ____ day
of _____, 20_____

Notary Public



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Application for: TOW TRUCK LICENSE (page 5)

Additional Requirements for Licensees Applying to be placed upon Accident Roster

1. Name of Applicant _____
2. Home Address _____
3. Business Address _____
4. Telephone Number: Day _____ Night _____
5. Do you operate a garage as defined in Section 164 of the Village of Amityville Code? _____
6. State address of such garage _____, Amityville, New York.
7. Do you operate a garage at the same premises or on real property owned by any other of a license issued under the Tow Truck Ordinance of the Village of Amityville? _____
8. Does the Applicant maintain twenty-four (24) hour service to respond to emergency calls regarding towing of motor vehicles? _____
9. Description of vehicle proposed to be operated by applicant :

Make	Model	Year	License Plate	VIN #
A. _____				
B. Amount of Bodily Injury & Property Damage: B.I. \$ _____ P.D.\$ _____				
C. Name of Insurance Carrier: _____				
Policy Number: _____				
10. Will the Applicant respond to all calls of the Village of Amityville Police Department?
Yes _____ No _____

The schedule of maximum prices the licensee shall charge for towing motor vehicles from points within the Village of Amityville are:

1. For all passenger cars regardless of weight and other vehicles 1 ½ tons and lighter:

Maximum rates for towing passenger cars:

Monday-Friday 9 a.m. -5 p.m. _____	\$ 85.
All other times _____	\$ 95.
Dollying _____	\$150.
Winching: Per ½ hour _____	\$ 25.
Maximum _____	\$ 75.
Labor to upright overturned vehicle _____	\$ 50.
Flatbed towing: Monday-Friday 9 a.m. – 5 p.m. _____	\$100.
All other times _____	\$125.
Storage Charge: Per day charge, first 3 days _____	\$ 8.
Per day charge, after 3 days _____	\$ 15.

Applicant's Signature

Date

Witness

Date



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Application for: TOW TRUCK LICENSE (page 6)

CHECKLIST FOR TOW TRUCK APPLICATION

VILLAGE HALL:

Applicant_____

- 1. Proof that the applicant has, by ownership or lease, a place for storage, impoundment or repair of towed vehicles existing within the Village.
- 2. One towing license per premises.
- 3. 24 hour towing service available from address specified.
- 4. Sublease of license or use of tow truck owned by another to respond to calls not permitted.
- 5. Auto & comprehensive liability insurance - \$1,000,000.
- 6. Property damage insurance (amount as required by Board of Trustees).
- 7. Garage liability insurance (amount as required by Board of Trustees).
- 8. Affidavit from applicant agreeing to comply with all terms/conditions as set forth in Sec 164-14 of Village Code (copy of code attached).
- 9. Copy of Driver's License (up-to-date)
- 10. Copy of Truck Registration (up-to-date)
- 11. Copy of Insurance ID Card (up-to-date)

Initials of Reviewer_____

POLICE DEPARTMENT - _____

NYS Inspection Date_____

- 1. That the two truck or trucks of such licensees are equipped with:
 - _____lifting boom on the rear of the truck with a minimum ton-and-a-half power winch
 - _____one hundred fifty (150) feet of three-eighths inch steel cable
 - _____dual rear wheels
 - _____CO2 or drypower fire extinguisher with a minimum capacity of fifteen (15) pounds
 - _____crowbar
 - _____emergency flashing amber lights visible from front and rear
 - _____broom
 - _____hacksaw
 - _____ax
 - _____dolly
 - _____shovel
 - _____carton containing at least one dozen red railroad-type flares
- 2. That the tow truck or trucks are appropriately inscribed as set forth in Sec. 164-9 of Village Code, i.e., "... each side of every tow truck for which a license has been granted there shall be legibly inscribed in letters not less than three (3) inches high the name and address of the licensee.

Decal No._____

Signature_____

Inspector_____

attachment



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Application for: TOW TRUCK LICENSE (page 7)

VILLAGE OF AMITYVILLE

CHECKLIST FOR FLATBED TOW TRUCK APPLICATION

Applicant _____

POLICE DEPARTMENT - _____
Date

NYS Inspection Date _____

1. That the flatbed tow truck licensees are equipped with:

- ___ lifting boom on the rear of the truck with a minimum ton-and-a-half power winch
- ___ one hundred fifty (150) feet of three-eighths inch steel cable
- ___ dual rear wheels
- ___ Co2 or drypower fire extinguisher with a minimum capacity of fifteen (15) pounds
- ___ crowbar
- ___ emergency flashing amber lights visible from front and rear
- ___ broom
- ___ hacksaw
- ___ ax
- ___ shovel
- ___ carton containing at least one dozen red railroad-type flares
- ___ minimum of two (2) safety chains (rear)

2. That the tow truck or trucks are appropriately inscribed as set forth in Sec. 164-9 of Village Code, i.e., "...each side of every tow truck for which a license has been granted there shall be legibly inscribed in letters not less than three (3) inches high the name and address of the licensee.

Decal No. _____

Signature _____

Inspector _____



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Application for: TOW TRUCK LICENSE (page 8)

AFFIDAVIT BY APPLICANT AGREEING TO COMPLY WITH TERMS/CONDITIONS PURSUANT TO SECTION 164-14 OF VILLAGE CODE

A. (Amended 11- - 98 by L.L. No. - 1998)

Any licensee as herein before provided, who further files with the Village Clerk on a form prescribe therefore, which shall include but not be limited to Subsection A(1) to (9) as described hereinafter, and who pays to the Village Clerk an additional fee in an amount to be established and which may be modified by a duly adopted resolution of the Village Board, shall be placed upon an accident roster from which the Village Police Department shall call upon licensees to remove disabled vehicles from the scene of accidents. This additional fee shall be paid on the same terms as set forth in Section 164-7. The information to be filed with the Village Clerk shall be as follows:

- (1) That the licensee owns or leases by agreement with another, to terminate at a time after the expiration of the period for which the license is issued, a place of storage, impoundment or repair of towed vehicles within the Village. For the purposes of this section, an applicant who states that he maintains a place of business on the very same premises or real property owned by another licensee, and on which said other licensee maintains a place of business or on which another licensee maintains a place of business, or an applicant who states that he is a lessee of a licensee, shall not qualify for a place on the accident roster.
- (2) That such public garage maintains twenty-four-hour service to answer emergency calls regarding motor vehicles from said location within the Village.
- (3) No licensee shall assign or sublease his license to another entity nor use a tow truck owned by another to respond to accident calls.
- (4) That the tow truck or trucks of such licensees are equipped with lifting boom on the rear of the truck with a minimum ton-and-a half power winch equipped with one hundred fifty (150) feet of three-eighths inch steel cable; dual rear wheels; a Co2 or drypower fire extinguisher with a minimum capacity of fifteen (15) pounds; a crowbar; emergency flashing amber lights visible from front and rear; a broom, a hacksaw, an ax, a dolly, a shovel, and a carton containing at least one dozen red railroad-type flares.
- (5) That each tow truck is covered with appropriate automobile and comprehensive liability insurance, property damage insurance and garage liability insurance. The amounts of such insurance coverage shall be established from time to time by duly adopted resolutions of the Village Board.
- (6) That the licensee agrees to charge no more than the maximum rates established by duly-adopted resolution of the Village Board for the following services for towing from the accident scene to his/her place of business or to any other place within the Village of Amityville designated by the owner or operator of the motor vehicle, regardless of the distance within the Village of Amityville, when called by the Village of Amityville Police Department.
 - a. For all passenger cars regardless of weight and other vehicles four (4) tons and lighter:
 - i. Monday through Friday from 9:00 a.m. to 5:00 p.m.
 - ii. At all other times which shall include holidays, i.e., New Year's Day, Lincoln's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Election Day, Veterans Day, Thanksgiving Day and Christmas Day b. For dollying - "Dollying" means, for the purpose of this section, to remove or convey on a dolly.
 - c. For winching at a per one-half hour rate, up to a maximum amount. "Winching" means, for the purpose of this section, to hoist, haul or push by a winch not connected to a broom.
 - d. For labor to upright an overturned motor vehicle.
 - e. For flatbed towing - in those cases where a damaged passenger vehicle cannot be towed from an accident scene and the use of a flatbed tow truck is requested by a police officer, maximum rates shall be estimated for:
 - i. Monday through Friday, 9:00 a.m. to 5:00 p.m.
 - ii. All other times.
- (7) All disabled vehicles towed by the licensee shall be taken to the place of business of a licensee within the Village.
- (8) That the licensee may charge a per diem rate for storage. The maximum per diem rate shall be established and may be modified by duly-adopted resolutions of the Village Board.
- (9) That the person agrees to respond to all calls of the Village Police Department as hereinafter provided regardless of the hour of day or distance to the scene, provided that its equipment is not otherwise employed.

I have read and acknowledge the requirements as set forth above and agree to comply as written.

 Signature of Applicant

 Date

 Notary

 Date